

Nursing Personnel Homecare



Volume 2 Issue 1
Spring
March 2013

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Employee News

We continue to receive praises from our clients and business partners as to how pleased they are with your job performance and your professionalism.

Remember that staying healthy is very important. Always get an annual physical examination from our contractor Mobile Health or your Primary Care Physician.

Listed below are some helpful tips in preventing *Seasonal Allergies*:

- Keep your hands clean.
- Avoid areas that are crowded and poorly ventilated.
- Avoid smoking.
- Be physically active. Exercise as recommended by your doctor.
- Talk to your physician about taking a prescribed anti-histamine or over-the-counter allergy medication.

Read this excellent article from WebMD:

<http://www.webmd.com/allergies/features/how-to-survive-spring-allergies>

Message From The CEO

Greetings to all our dear co-workers!

I am honored once again to address you all at this new edition of our newsletter. I would, foremost, want to thank you all for the dedication and effort you've invested so far for the sake and well-being of our patients. Your commitment to the welfare and happiness of our patients is well-known across town, and you all made a name for all of us.

The OMIG, who just recently conducted an internal audit, was pleased with the findings they found during their audit.

Simultaneously, we once again want to remind you that "if you see something, say something." We, at Nursing Personnel Homecare abide by a stringent code of honesty and integrity, and we expect you to be our eyes and ears in order to continue to uphold our high standards.

Wishing you all happiness and health.

Walter Greenfeld
CEO/Administrator



We persevered and today the system is working better than ever.

Department Profile: Billing

The Billing Department is the intermediary of the operations and accounting department of Nursing Personnel Homecare. Its duties include the translation of a company's services received from vendors/contractors to the services performed for a client. This department has the responsibility of receiving all invoices or bills from a vendor. The billing staff must pass this bill from the operations department, where it was created to the accounting department, where it is recorded. This department is largely responsible for the company's profitability. This is also the department that handles dispute resolutions: When a client feels that a good or service is overcharged, it is often the duty of the billing staff to contact the vendor and negotiate cost. The staff is also responsible for accurate record keeping; accurately documenting all vendor bills, invoices, and the profit margin in between. The accuracy of such billing records is essential because they ultimately determine the financial status and regulatory compliance of the company.

Industry News

The Homecare industry is still a growing and thriving business. Our clients will always be in need of your services.

We will continue to provide you annual in-service on topics that are relevant to taking care of your clients, yourself and your family. Some of the topics are listed below:

- **Infection Control/Standard Precaution/Hand Washing**
- **Flu Vaccination**
- Fall Risk Factors
- Reminding/Assisting Patients With Medication
- Patient Confidentiality
- Incident In The Home / Reporting
- Medicaid Waste, Fraud and Abuse/Code of Conduct



*Behold, my friends,
The spring is come;
The earth has gladly received
the embraces of the sun,
and we shall soon see the
results of their love.*

Employee Profiles

Congratulations to everyone mentioned below. We looked forward to profiling many more of you over the next several months.

Marcien Jules: Marcien has been employed by NPH since April 2008 as an aide. He is well versed in Creole, French and English, and communicates well with his patients, their families, other aides and coordinators. He is hardworking and adaptive to NPH patients of diverse cultures. He received his training from Daisley.

Ana Moran: Ana has been employed by NPH for over a year as a Home Health Aide. She received her certificate from Excel. Ana’s coordinators like her a lot for her positive demeanor, dedication and unblemished standing with the agency. “She is a good aide!” said an HR representative.

Berish Kohn: Employed by NPH as a Home Health Aide, Berish has been praised by his patients and coordinators. He received his training/certificate from Caring.

Connie Huang: Connie has been employed by NPH for two and a half years as a coordinator. Her fluency in Mandarin, Cantonese and Fukienese makes her indelible in bringing the kind of care the ever-increasing Chinese populace requires. Connie’s peers stated that, “She is quiet but hardworking, and gets her work done. She is also compassionate to her patient’s and loyal to NPH.”



Compliance Highlights

The Code of Conduct is the foundation of trust we have earned from our patients, our colleagues, our employees and all those with whom we do business with. The Code provides tools to ensure that our work is done in an ethical, as well as legal manner. All NPH employees are required to attend the Code of Conduct in-service yearly.

The Compliance Officer for NPH is: Alecia Grant, RN

Compliance is the responsibility of every member of the Nursing Personnel Homecare community.

Nursing Personnel Homecare Strives for a workplace where everyone is respected, treated fairly and valued.



Birthdays and Anniversaries

Jemila Abubakar 03.06	Mildre Acevedo 04.25	Arzygul Benson 05.27
Logman Bakinskiy 03.26	Francisco Bran-Pena 04.24	Helena Bochonko 05.20
Jin Zhen Chen 03.25	Dieuna Delzulmat 04.06	Juana Dominguez 05.10
Virginia Gomez 03.24	Michellina Hansjoyle 04.12	Edith Jean Baptiste 05.25
Marie Leger-Bruno 03.19	Ruihua Lin 04.21	Pavel Konevsky 04.03
Marina Mondshanina 03.12	Colette Pierre 04.05	Grigory Mazepa 04.23
Estefania Polanco 03.03	Arthur Silvero, RN 04.09	Mouniratou Nikiema 04.29
Gisele Tranchant 03.29	Anselma Trinidad-Berliza 04.22	Yan Yi Tan 05.09
Guanni Wu 03.29	Wai Chun Yip 04.05	Rosa Upia 05.10
Peiying Zhao 03.24	Nadiya Zhuk 04.23	Leonid Zilberman 05.03

Upcoming Events

Saint Patrick's Day	March 17 th
Spring Begins	March 20 th
Palm Sunday	March 24 th
Passed Over	March 26 th – April 2 nd
Good Friday	March 29 th
Easter	March 31 st
Mother's Day	May 12 th
Shavous	May 15 th – 16 th
Memorial Day	May 27 th

The Office Will Be Closed On:

Passover	March 26 th /27 th & April 1 st /2 nd
Shavous	May 15 th



Remember, staying healthy is very important.

2013

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